**Present: Matt Buckley, Jamie Sheridan, Andy Sroga, Dawn Lovatt, Colin Todd, Sheila Stamp, Rod Heyward, Chris Hann**

**Apologies: Kate Channon, Elaine Taylor, Pamela Cranswick, Robert Redford, Vince Dobbs, Denis Way, Lauren Way, Debbie Armiger, Nick Armiger, Dawn Roberts**

**Minutes of the last meeting:**

Minutes from March meeting circulated.

Proposed as true account: Dawn Lovatt

Seconded as true account: Sheila Stamp

Signed as a true **account** .............yes.............

**Matters Arising:**

All audits/cash statement completed and sent to region

Promotional items ordered awaiting delivery, Laptops bought, Glastonbury info obtained. Need to apply before the beginning of March and be prepared to work at Latitude as well.

**Correspondence:**

Read out to branch:

Boobie donation letter from Andy Worth. Branch agreed to make a donation of £100

Donation to Bob Walkers chosen charity The Blind Society. Branch agreed to make a donation of £100

Branch bank statement read out.

**Branch Account:**

Expenses: Laptops/promotional items/Donations

Bank Statements: Up to End of March

Engage statement to date provided with £250.70 available to spend.

Cash payers at tonight's meeting. (1)

**AGM**

All branch position's where up for election. The acting secretary Matthew Buckley was elected unopposed. Commission to remain the same.

The acting president Dawn Roberts was elected unopposed. Commission to remain the same.

Branch auditors Andy Sroga/Lauren Way both elected unopposed. Commission to remain the same.

Race/Equality Officer Dawn Lovatt elected unopposed. No commission to be paid.

Young members officer Katy Channon had volunteered and was elected unopposed. No commission to be paid.

Shop stewards commission to change to £50 a quarter with a further £10 to be paid to attend branch meetings. Is required to go for approval at region. It would remain the same that any reps that does not attend regularly shall have their commission stopped. This was put to the vote and agreed by branch.

It was asked that this be reviewed on a yearly basis put to the vote and carried.

**WORKPLACE REPORTS**

**LPFT**

**MEMBER ONE**

Attended a meeting at GMB office to put together a statement of facts and to submit questions for witnesses. Met again on the 4th April to finalise defence. Disciplinary hearing on the 11th April

**Housekeepers Witham Court**

No date set for meeting to start consultation period to change the housekeepers shift patterns.

New Z60 branch booklet distributed around the Trust

Union notice board at Witham Court up dated

**MEMBER TWO**

Accepted 2 year sanctions and final written warning outside of a disciplinary meeting.

Member from Leicester put through to Z60 branch redirected to her own branch and advice given by Dawn L. Informed Colin that member was not from LPFT but from Leicester he will update the records

**MEMBER THREE**

Email sent to Chris Higgins re loosing time and pay by being moved to PHC to complete a night due to staff shortages at the unit. Good result

Attended meeting with Chris Higgins to share member’s thoughts on the shift transformation.

**Report to go to JCNC following topics discussed**

Different start and finish times throughout the Trust despite the main aim of the shift transformation was to standardise the start and finish times.

What constitutes a break as some managers are looking at CCTV footage when staff requesting time owing as not having taken a break and if at any time they are sat down they are classing this as a break

Breaks being split into half an hour in the morning and 15 mins in the evening on a long day this violates the working time directive and should stop

Staff on a mixture of nights long days and short shifts all in one week

Not giving staff long enough time off to recover from nights.

**Attended JCNC following topics discussed**

1. Freedom to speak up guardian
2. Increasing local union representation
3. Public financial report
4. Updates from Adult inpatient Older Adults Adult community Specialist Services and Corporate
5. STP update
6. Staff Survey
7. LPFT draft people strategy 2017-2021
8. Carrying over Annual Leave
9. Time frame of investigations involving the police
10. Child Care Services
11. Tax and NI relief for Trainee Clinical Psychologist
12. Low staffing numbers on Brant Ward and the need to close the ward to admissions and increase the bank rate of pay to 50% in order to attract staff to work on the ward.

**Attended Health and Safety meeting.**

Informed panel regarding continuing shortage of staff on Brant Ward members stating the ward is “dangerous”

Both myself and Dawn R have expressed in interest in the Pensions Webinar to run in April and May with further dates to be arranged.

Attended CQC meeting held at the PHC along with Dawn L on the 4th April

Not able to attend STP regional meeting due to interview.

New RCN rep at PHC has managed to secure a union notice board and has invited us to add GMB info.

CQC visited over week beginning 6th April report to follow. Unannounced visit could still take place two weeks after initial visit.

**ULHT**

Apologies sent no report given.

**BIFRANGI**

One new member recruited.

Ongoing issues, people are not doing the overtime ban. Colin has wrote to members to see what they wanted to do. Out of 60 members there were 6 responses. The overtime ban shall be lifted.

**WYMAN GORDON**

4 New members recruited.

Attended health and Safety meeting where several issues where raised mainly to do with training, management to address this before next meeting- working at height on ladders, gas safety for use of burning equipment start up/shut down procedures.

Had several meetings on wages first offer of 1.7% one year deal and three year deal of 2.1 year one, year two 2.1 max of 3% linked to RPI in March same as year two for year three.

Further meeting on wages, increase offer has been made of 2.3% for Year 1 four years capped at 3% for year 2/3/4 meeting with stewards planned this week.

Represented a member in a sickness review meeting.

**CITY COUNCIL.**

Warm welcome to Rod Hayward who is a new steward at the city council attending his first branch meeting.

Meeting planned on the living working wage.

Going to impact on 56 people.

Dying to work campaign report due by the end of May

Problems over the advertising of vacancies. Internal and then external is what the unions want awaiting JCC (joint consolidative committee)

**Branch Sec Report:**

Audit submitted for 2016.4

Found out about Gratuity for a long standing member. (No response as yet to my email)

Confirmed bus for women's conference with Cherry Taxis (Pick up point Unity Square and top of Bath road Bracebridge Heath)

**Branch Young Members:**

**New members/leavers for the month in Z60 branch:**

1189 branch members. 10 new members recruited from Asda including 1 that has agreed to become a rep for the GMB.

**BRANCH WEBSITE:**

72 View's 22 Users 34 Sessions Average session 1.24 minutes. 38.24% where new visitors. New stories and pictures are always welcome.

**Target workplace's within branch:**

Everywhere all reps are encouraged to try to recruit new member either in/out of their workplace.

**Audit Business :**

2017.1 is next for completion

**AOB**

Schools moved into branch from next quarter. Details of meetings to attend will be emailed.

Questions /Answers:

Q1. Would the branch have BBQ for members. Would we donate any money raised to charity to raise the profile of the GMB. It was agreed we should donate to 2/3 charities.

A1. Will consult with Pub and make agenda item for next month's meeting. Looking for idea's. Do we want a band? Do we want a BBQ? Do we want a bouncy castle? Date proposed was 6 August not confirmed yet.

**Confirmed Diary dates**

27-28/4/17 Womens Conference

8/5/17 Branch meeting Golden Eagle

6/8/17 Golden Eagle summer party(Provisional)

2/12/17 Children's Xmas Party

REQUIRING ATTENTION BEFORE NEXT MEETING

Gratuity/BBQ/Send off Donations

Meeting closed 19:25