**Present: Matt Buckley, Dawn Roberts, Debbie Armiger, Nick Armiger, Jamie Sheridan, Dawn Lovatt, Katie Channon, Sheila Stamp, Member**

**Apologies: Bob Walker, Elaine Taylor, Pamela Cranswick, Robert Redford, Chris Hanns, Colin Todd, Lauren Way, Denis Way, Andy Sroga, Vince Dobbs**

**Minutes of the last meeting:**

Minutes from January's meeting circulated.

Proposed as true account: Myself

Seconded as true account: Branch

Signed as a true **account** .............yes.............

**Matters Arising:**

**Correspondence:**

Read out to branch:

Reps will be wrote to inviting them to attend branch. This will aid them to best represent their members. (Completed)

Congress Votes (requires sending back to region)

GMB Nottingham Panthers match day sponsors corporate event (Tickets for Debbie/Jamie)

Eleanor Marx award for most inspirational woman award available online through main website.

Negotiating skills Two day course in Nottingham 15/16 March 2017

**NHS March/Rally** on **4 MARCH** is being held in London. GMB will be putting on a coach anyone that would like to attend should ring 01522 525579 places are still avillable.

**Branch Account:**

Expenses: Annual branch magazine

Bank Statements: Up to 31 January 2017

Engage statement to date provided with £251.90 available to spend.

Cash payers at tonight's meeting. (1)

**WORKPLACE REPORTS**

**LPFT**

**House Keepers Witham Court**

Informed that a meeting had taken place to discuss an extension to the housekeeper’s hours so the wards are covered later in the evening. Email sent to Mark C informing him that any change in the house keepers hours should be held under proper consultation policy. Informed that the meeting was only to discuss ideas and that any consultations will involve GMB reps. Also, informed that Richard H Unison staff side was present at this meeting but failed to inform us.

Also, involved with issues of changing housekeepers shift without clear reasons resulting in housekeepers not knowing what shift they are on.

**Discovery House**

Members not happy that their shift pattern have been changed from the agreed pattern when Shift Standardisation took place. Discussed at JCNC and staff should not be working day and night shifts in the same week

**Member 1**

Represented member in an informal meeting regarding her request for time owin. Found that managers are reviewing cctv when staff claim they have not been able to take a break off the ward. If found that staff have sat for long periods his has been counted as a break and time owing not given. Also represented same member regarding a letter she received to inform her that she will be expected to come onto days in March. Member has been on nights for over 13 years. It was agreed that member would be able to start day shifts in April after some personal issues have been resolved. The issue of claiming time owing would not be taken any further.

**Member 2**

Interviewed by Lincolnshire Police following adult safe guarding issues raised on his ward.

Lincolnshire Police are taking no Action and will be contacting LPFT to advise on this. Member has requested a transcript that was submitted to the police which not only had inaccuracies and fabrications, but as members representing solicitor commented that there is evidence of colluding on some of the evidence given. This will be needed eventually to be put in writing, both as grievances and a formal record of the behaviour/s of some of the staff. Obviously, the next part of this investigation will be Trust related and I now await a date for this. Mark C has indicated that Tanya Alexander will be interviewing member on the 6th Feb but this will need confirming. Attended Fact finding meeting on the 6th Jan 2017. Waiting for statement and outcome

**Member 3**

Represented at a return to work interview issues raised regarding her continued health issues. Agreed to extend graduated return to work over 2 months rather than 1 and to use her leave up to April to further extend this graduated return. No patient contact until health improves.

**Member 4**

Formal fact finding interview took place on the 9th Feb. Due to conflict of interest Mo will require support from another rep for two other issues.

**Member 5**

Contacted by member asking for an update as police have already stated no further action was required by them and that the Trust where now free to complete their investigation however member has not heard anything. Email sent to Dawn P asking for an update for member. The HR investigation is due to commence once the Trust have received the CCTV evidence. This was due back before the 20th Jan Dawn Parker chasing this issue up. CCTV footage now recovered from the police so hope investigation will not stall further. Attended Fact Finding meeting on the 3rd Jan 2017 waiting for statement and outcome

**Member 6**

Emailed Brant ward manager again to set up an informal meeting to discuss time own that member accrued last year. Meeting held in the 30th Jan with management. Has 15 hours’ time owing management working on her getting paid for these extra hours

**Member 7**

Without prejudice payment made both side happy. Has now left the Trust

**Member 8**

Contacted regarding difference between band 2 and 3 nursing assistance. Stated she will be working to contract but has received unhelpful comments from management.

Place booked for GMB at LPFT nurse conference

Attended STP march in Lincoln on the 21st Jan organised by the Labour Party.

Attended JCNC

Attended Health and Safety meeting

Updated staff side intranet informing lpft staff of GMB contacts and information on campaigns

Applied for accompanying rep card now received

Attended LPFT staff forum

Email sent to CQC regarding Band two nursing assistance working outside their contracts and long days having a detrimental effect on both staff and patients following review but no action taken.

Attended Staff Forum with LPFT managers when staff are given the opportunity to question managers on the Trust.

Took part in Health and Safety inspection at Witham Court. Liaised with managers to resolve issues raised

Will be taking part in the up and coming interviews for Speaking up guardian along with Richard Holmes

Attended LPFT LGBT conference

Have purchased train tickets for myself and two Dawns to attend the next GMB NHS Regional meeting in March

3 new members for Dawn Lovett

LPFT Staff are in preparedness for a re-visit from the CQC. They will be carrying out an inspection of the Trust’s services between 3 - 7 April 2017. There may also be some further unannounced visits. They will be holding focus groups for staff. Also, they will be holding drop-in sessions where staff will be able to speak to the inspection team informally.

Further consultation has been taking place with staff that are to be affected by the Trust HQ move to Long Leys Court in Lincoln. Expressions of interest have gone in from PA’s and admin staff to establish whether competitive interviews are necessary. Unsuccessful candidates will have preferential consideration for suitable alternative posts.

Trust HQ is moving to Long Leys as it is a trust aspiration to make the St George’s site a major hub for mental health services and the Trust considers it is important that corporate staffs, including the executive team, are visible and available to clinical services and patients.

As there has been so many anomalies with the frequency of staff managerial supervision the Trust are now piloting recording supervision on Health roster. Training is being provided for this.

Following issues of the Francis report all Trusts’ now must have a Freedom to Speak Up Guardian. A paper has gone to board on this and staff have had opportunity to express their views on reshaping the culture and any issues they may have on this role. Feedback was shared at the last JCNC on this.

HEALTH and SAFETY

In LPFT, the incident reporting system is being reviewed and is being piloted in some areas. It is hoped its new reconfiguration and improved dropped down screens will enable incidents and accidents to be investigated and reviewed in a more rigorous manner.

An external contractor whilst working on some guttering on one of the Trust’s elderly wards was badly injured because of a fall from height. The HSE are doing an investigation with the contracting company following a review of CCTV footage.

All health and safety inspections are up to date and have all been scheduled for the current year. A decision has been made that all inpatient units will be inspected annually and that all other areas will return to bi-annual inspection as before make processes more manageable.

The new Legislative Committee Which Health and Safety is now incorporated into is beginning to take form. It is hoped this new robust way of working will provide effective assurance and management of all legislative areas for the Trust.

**ULH**

Possibilities of a new shop steward contact details will be passed to Colin

Has been very quite

**BIFRANGI**

Colin has held another meeting with Bifrangi. they offered no pay settlement and tried to tell Colin he was out of procedure. Today is the first day of strike action with all members having been informed that a work to rule and overtime ban is in place starting 14 February.

Unite voted to accept a pay deal of nothing. Booooooooo the GMB will continue and consult with members in two weeks.

**WYMAN GORDON**

Have attended JSSO meeting, have seen a large number of new staff start within the workplace to carry out the weekend shifts. Have made contact with several and am hoping to have several new members at March's meeting.

Workload seems to be going crazy at the minute, which we reps feel has caused many health and safety concerns which we will put to management.

 **CITY COUNCIL.**

Living wage two possibilities meeting due 6 March Bumping staff up or extra holidays

Thermal underwear fleece trousers agreed with samples having been provided rolls out in June one member has asked for different shoes due to cold feet.

Lone working issue found two cases couldn't prove a link, met with director again and am looking at good practice. Work still ongoing.

**Branch Sec Report:**

Audit nearly completed for 2016.4

Continued to chase about Gratuity for a long standing member. (conflict with findings further work to undertake)

Confirmed bus for women's conference with region (Pick up point, Dawn to arrange) Pick up point has been agreed Unity Square 9am Thursday 27 April returning 2-3pm on Friday 28 April

It's not too late to attend please contact Mat 07730404910

New company have charged £330. (ready for collection 1-2 weeks from 17/2/17)

Sent out 10 letters to reps asking to come to branch meetings so as to be able to inform members on branch activity and keep themselves updated with developments to do with the union.

Attended LGBT Annual conference at Lincoln Showground having a stall and recruiting new members.

Have touched base with Unionline to attend branch hopefully April/May awaiting response

**Branch Young Members:**

Sarah Worth has confirmed a visit to branch in March to meet us all for a chat, regards what young members are currently working on regionally/nationally.

**New members/leavers for the month in Z60 branch:**

1191 members

**BRANCH WEBSITE:**

Continues to increase its audience.

117 View's 39 Users 54 Sessions Average session 1.59 minutes. 59.26% where new visitors. New stories and pictures are always welcome.

**Target workplace's within branch:**

Everywhere all reps are encouraged to try to recruit new member either in/out of their workplace, and to continue adding members to the facebook group.

**Audit Business :**

2016.4 is due completion April

**AOB**

Reps are concerned about when a member has to attend London for an NSST hearing. - Speaking with LPFT

Incident the other day whilst representing a member which was a conflict of interest that came out during the meeting.

Questions /Answers:

Q1. Any ideas for items to order for recruitment purposes?

A1. Rainbow lanyards/GMB Badge rainbow/GMB Notepads/Bracelets/Rubbers

**Confirmed Diary dates**

4/3/17 NHS Rally and demonstration in London

13/3/17 Sarah Worth guest speaking at branch meeting

27-28/4/17 Womens Conference

2/12/17 Children's Xmas Party

REQUIRING ATTENTION BEFORE NEXT MEETING

Gratuity/Promotional items prices/audit/Paperwork for region/Honiara

Meeting closed 19.55