

**Agenda**

**December 12th 2016**

1. Apologies and Welcome
2. Agree minutes of last meeting
3. Items requiring action from last meeting
4. Correspondence – Branch Secretary
5. Secretary’s monthly report / Finances

1. Nominations for Regional Council
2. Branch Newsletter – Jamie
3. Branch Diaries – Branch President
4. Reps Workplace Reports
5. Any Other Business
6. Date and Time of next meeting