**Present: Matt Buckley, Debbie Armiger, Nick Armiger, Dawn Roberts, Jamie Sheridan, Andy Sroga, Sheila Stamp, Denis Way, Dawn Lovatt,**

**Apologies: Bob Walker, Pamela Cranswick, Lauren Way, Paul Raymond, Robert Redford, Colin Todd, Elaine Taylor, Vince Dobbs,**

**Minutes of the last meeting:**

Minutes from Novembers meeting circulated.

Proposed as true account: Dawn Roberts

Seconded as true account: Sheila Stamp

Signed as a true **account** .............yes.............

**Matters Arising:**

**Correspondence:**

Read out to branch:

Trade Union Act 2016 guide for union reps (Updated)

GMB congress 2017 Plymouth 4-8 June 2017 Confirmation received

TUC Womens Conference 7-10 March One delegate from region will be sent region to decide. (Dawn Lovett would like to go)

Regional Council Elections ( After deliberating the roles and time that would need to be put in, it was decided by the branch Jamie Sheridan would like to stand in Commercial Services section, Dawn Roberts in Public Services sectional seats. Elaine Taylor to stand in women's reserved seat.)

Affiliations to the Labour Party (Dawn Roberts, Debbie Armiger, Andy Sroga to be added to the list)

Proposal to sponsor NHS staff awards ceremony (This was put to the branch with the branch deciding not to sponsor. The fact that you cannot pick which award you sponsor, and also the limited people at the event it could target. For £500 bronze package which is smallest amount it would not benefit the branch or members)

Prize List from Retired members Xmas Raffle

GMB diary dates for 2017 circulated

**Branch Account:**

Expenses: Children's Xmas party/Retired members meal/Stationary/Fuel for meetings.

Bank Statements: Up to 27 November 2016

Engage statement to date provided with £271.36 available to spend.

Cash payers at tonight's meeting. (3)

Retired members Xmas function. Numbers 20 members attended.

**WORKPLACE REPORTS**

**LPFT**

**Member 1**.

Negotiated graduated return to work following a period off sick.

**Member 2**

Attended grievance meeting. Availability dates give for Disciplinary hearing

**Member 3**

Advice given for job descriptions between band 3 and band 2 nursing assistants

**Member 4**

Appeal of disciplinary sanctions reduced from final to formal written warning for 6 months instead of 12 months.

**Member 5**

Still to consider time owing lost

**Member 6at PHC**

Support given at return to work interview with HR and Management

**Member 7**

No up date

**Member 8**

No up date

Issue surrounding observation policy at PHC

Issues surrounding time owing at Discovery House

Application complete to attend GMB NHS regional meeting in January at Nottingham

JCNC for December cancelled next meeting in January next year

Next Health and Safety inspection at Witham Court is the 18th January 2017 arrangements made to attend

Kids Christmas part went well extra sandwiches taken to Christingle service for the kids on St Giles Vicar Nick passed on his thanks

Emergency meeting called due to stp (Lincolnshire Sustainability and Transformation Plan (STP) information being released to the press. Meeting arranged for the 12th December

Attending Revalidation meeting as staff side secretary on 12th December at Sleaford

Following letter sent to unit 8 staff in Sleaford

Dear colleagues,

Further to our last communication on 4 November, please be assured plans are still progressing towards the relocation of Trust HQ to St George’s, Lincoln and the impact this will have on colleagues. We are now in the final stages of concluding the necessary documentation which will be shared with affected staff in the New Year.

We are still aiming to commence consultation mid-January 2017 and affected staff will receive written notification in early January in preparation for the formal consultation period.

As ever, if you have any queries please do not hesitate to contact either myself or Rachel Shiels, Senior HR Advisor on 01522 421509.

The HQ project group will continue to meet regularly to discuss aspects of the move, including any actions required for those staying in Sleaford, and we will update you as the project progresses.

Thank you once again for your continued patience and support.

Kind regards

Karen Berry

Director of Finance and Information

**ULH**

No report

**BIFRANGI**

Wage meetings have been held outside

the gates of Bifrangi where Colin Todd spoke to the members, the feeling was overwhelming to take some kind of action.

They have tried to divide the workforce already by giving 21 people a pay rise they was told they would get two years back.

A postal ballot is to be taken in the new year after unite has seen their members.

**WYMAN GORDON**

Attended a monthly update with the management (jsso meeting) things look to be picking up for the next quarter.

Another job within the company has been advertised (Lab technician)

Rumour now has it that they could be looking to set on up to 14 new staff, this could make a weekend shift in the new year with some support staff and maintenance to back this up.

First well being talk happened, car safety which included a car care pack.

**CITY COUNCIL.**

Jamie informed the branch the dispute has been resolved and they now have a rota system moving forward fro-put to ballot and the compramised was reach - this year 2016, which allows more staff to be on holiday over the xmas period.

Complaint made on night and day working for lone working, after carrying out risk assessment and review on current working practice.

Issue with quality of PPE during the cold winter months with poor quality waterproof clothing and lack of thermal clothing issue likely to end up as grievance.

**Branch Sec Report:**

Audit signed off for 2016.3 (bank statements submitted)

Branch Xmas meal is this Friday 16 December at Nosey Parker 7pm, tribute singer. 10% discount offered

It was again highlighted that future meeting 's where to be held at The Golden Eagle starting at 18:30 every second Monday of the month. All members are more than welcome to come along and join us. We look forward to welcoming some new and old faces in 2017.

Some large diaries 2017 were handed out from the sponsorship deal with Lincoln City Football Club who are flying high in league and cup. Hopefully may bring in some new members with the branch advert on page 3.

**Branch Young Members:**

**Xmas Party**

Xmas Party had an attendance of 20-25 kids the branch spoke at length of how we can raise numbers for next year, also that there should be a £2 per child under 1 free of charge for a ticket that gets them £1 worth of raffle tickets upon arrival. the venue was very good and we could qualify for a bigger discount booking through Denis Way. The date was set for trying to book the hall on 9 December so as not to clash with the Lincoln Xmas market. It was also noted the branch raised £59 towards covering the costs of next year's event. The sectary thanked everyone for their help at the event and ask all to try and make the next one so we can offer some more things. (Shelia/Dennis/Debbie proposed that Sally be given some flowers by way of a thank you for the lovely buffet she had prepared)

**New members/leavers for the month in Z60 branch:**

no figures available

**BRANCH WEBSITE:**

96 View's 18 Users 22 Sessions Average session 4.55 minutes. 63.64% where new visitors. These figures are nearly all double from the previous month. New stories and pictures always welcome.

**Target workplace's within branch:**

Age uk, Poundworld, Redwood primary school, NHS

**Audit Business :**

Accounts have been updated and signed off for 2016.2 and 2016.3 all up to date 2016.4 is due for completion end of January

**AOB**

Branch booklet to get printed at Pelican trust when confirmed amount required? 200 Proposed.

Price has been sourced for GMB women's conference in April 2017 a minibus will cost £140 from Cherry taxis. At present trains fares will go up and there is also a need for a taxi from the train station. There are still places available if any more women members would like to attend

Questions /Answers:

Q1.

A1.

Q2.

A2.

REQUIRING ATTENTION BEFORE NEXT MEETING

Branch Booklet/Member get member /Paperwork for Regional council/Update delegates to CLP/Flowers\gift card for Sally

Meeting closed 20:05