

**Agenda**

**November 14th 2016**

1. Apologies and Welcome
2. Minutes of last meeting
3. Items requiring action from last meeting (Branch Development Plan/Audit/Nosey Parker Xmas meal book/selection boxes/xmas party)
4. Correspondence – Branch Secretary
5. Secretary’s monthly report / Finances/Audit
6. Children’s Christmas Party - Activity's/Food&Drink/Raffle Tickets/Santa
7. New Venue for Branch Meetings – All
8. Branch Newsletter – Jamie
9. Reps Workplace Reports
10. Any Other Business
11. Date and Time of next meeting