**Present: Matt Buckley, Derek Hocking, Shani Hocking, Debbie Armiger, Nick Armiger, Dawn Roberts, Wendy Corbett, Elaine Taylor, Jamie Sheridan, Dawn Lovett, Robert Redford, David Castledine**

**Apologies: Bob Walker, Chris Hann, Denis Way, Lauren Way, Pamela Cranswick, Andy Sroga, Sheila Stamp, Colin Todd**

**Minutes of the last meeting:**

Minutes from meeting read out and circulated.

Signed as a true **account** .............yes.............

**Matters Arising:**

**Correspondence:**

Read out to branch still valid:

Rulebook to discuss. (still outstanding)

Letter from Redwood Primary (Donation of £100 agreed donation and Jamie Sheridan offered services)

Payment for Polo shirts/Fleeces due any day. (Cheque signed)

New post holder at LPFT (Form left for signing and sending back to Lincoln Office)

**Branch Account:**

Expenses: Promotional items/Recruitment tools/stationary. Pellacraft has sent a bill but asking to update with memory cards.

Bank Statement: 7025.70

2 Cheques £46 stationary

£47.80 Fuel

Cash payers at tonight's meeting. (1) Proposal. Separate sheet to be attached to minutes on members paid on night but not circulated with minutes.

**WORKPLACE REPORTS**

**LPFT**

Posters made for the ward regarding Direct Debit payment for GMB membership and placed in staff resource room. Poster sent to Brant and Disco House.

I have negotiated the night payment for staff moved from night to days with pending investigations.

Have informed LPFT staff by placing Direct Debit information on the Sharon staff side media page

Have negotiated leave for member struggling with stress following allegations of racism.

Supported member with poorly written statement from independent investigator now reads better.

Supported member meet with her manager regarding altered hours regarding sanctions from pending investigation.

Contacted by Colin Todd who has informed me that Maria has resigned as a work place rep.

Asked advice regarding late payment of pension to a member Colin Todd informed me that the union could help with a hardship payment if required.

Supporting a member who has now been suspended following allocations of racist remarks aimed at agency staff formal investigation meeting on the 9th May.

Meeting arranged for 21st April with Colin Todd to discuss the way forward with informing members regarding direct debit payment of union fees.

Attended DART Decommissioning meeting in April further meeting set for 19th May time off work requested.

Now able to access DART Decommissioning site on Sharon to aid getting up to date information.

Attended LPFT complaints panel as GMB staff side.

Now have a list of LPFT members paying union fees vas pay roll. To contact those members and give letter to change monthly payment by Direct Debit.

Have informed Richard Holmes and Tony Kavanagh of Maria's resignation

Investigated the fact that Richard attended a DART Decommissioning meeting that GMB staff side were unaware of and not invited. Richard informed of the importance of other unions being involved with trust reorganisation.

Help support advice given to member on Brant ward who is currently under investigation. Meeting arranged to meet her on the 3rd May.

Could LPFT staff please seek help from your work place rep before writing a statement we need to be involved as soon as possible please.

Email sent to managers and HR as suspended member has only received basic pay when she should have been on full night pay. (cheque is in the post)

Arrangements made to attend Health and Safety meeting on the 5th May.

CQC report for LPFT received improvement notice regarding both staff and patient safety.

Reports that the same wards have reached their agency cap imposed by the trust shortage of staff in many parts of the trust.

Notice given that member will be facing disciplinary panel on the 12th May. Statement of facts to be completed.

Witham Court manager’s advice regarding increased amount of clutter in de-escalation rooms following near miss on Brant Ward.

Questions asked at H&S meeting regarding the massif increase in staff injuries sustained on inpatient wards with some showing over 200% increase.

Smoke Free policy going to implemented on 28th June found to be lacking and wards indicated they are not ready for this. Nowhere to charge E cigarettes and implementing smoke free with patients on section 17leave.

**ULH**

Recruited 7 members.

I would first like to congratulate The Ivy Football Club that was sponsored by GMB Z60 branch who not only won the Lincoln Premiere league but have gone on to win the Ron Eaglen Chalange Cup.

Well done lads !!!!! Could we also send this off to the magazine ?

Will the branch sponsor for next year ? Further talk with team.

New rep has started her rep training. (Nicole Carrington)

Have been going round still trying to get people to move from check off to direct debit.

Attended a meeting on health and safety.

Attended JCL meeting

2 members suspended being dealt with by Colin Todd meeting delayed due to large number of statements.

Talk on smoke free being introduced everywhere at the hospital affecting patients and staff.

**BIFRANGI**

No report given. Chris Hann is currently undergoing his rep training at the moment.

**WYMAN GORDON**

Had pay offer from company have consulted members. 1.5% has been put to the members which has not gone down well due to 1.8% been offered to office staff, meeting planned Wednesday 11 May

Hammer to hammer work has started there is no agreement so if the company take's the piss our members will just stop and we will register a grievance based on how it was suggested at previous meetings.

Ongoing help from David Castledine regards works pension and opting out of SERPS with no consultation.

**CITY COUNCIL.**

Grievance over boxing day still ongoing. Going to Director for appeal

Disposing of human waste should comply with certain guidelines and as yet the company are not doing so. Now it's been pointed out there is equipment to buy.

Attended full Council meeting this week.

**Branch Sec Report:**

Sourcing clothing from Combat logos for reps.

Meeting with finance officer won't be paid until Aug Derek did not complete on time having all signatures signed.

**Branch Young Members:**

We wish Lauren a speedy recovery after her operation.

**BRANCH WEBSITE:**

**New members/leavers for the month:**

No info yet available.

**Number of hits on branch website:**

No info yet available.

**Longest time spent on website.**

No info yet available.

**Target workplace's within branch:**

Age uk, Poundworld, Redwood primary school, Clancy Docwra, NHS

**Audit Business :**

The deadline for branch payment has been missed with information not being sent back to region in time. Three of the four signatures where signed online unfortunately Derek did not get Linda's on time.

Cheque to be signed by D \*\*\*\*\*. Uncompleted signature on cash payer payment.

Discrepancies with accounts on cash payers. Derek explained he had some money and cheques stolen and has offered to pay the money back. Elaine Taylor put to the branch that it come out of funds having learnt from his lesson and put control measures in place that will stop it happening again.(7 votes for. Vote carried)

Revamp of the way the branch audit and recording of transactions is carried out, so as to make complete transparency and easier if branch where to be audited by the region's auditors.

Proposal of new forms for cash payers paying in branch, if at first we cannot persuade to go onto direct debit. All money collected on the night must be banked within 48 hours, and stored in money tin with separate key.

Proposal of new form for claiming expenses from the branch which must also be backed up with receipts and logged on said form.

Proposal of new form for claiming money for member get member can only be paid into a Thorn credit union account for those that have an account. (After checks have been made or evidence shown which is to be checked and recorded monthly to be paid in the following quarter)

Audit is to be signed off at either separate meeting before or straight after branch meeting.

**AOB**

Retired membership currently as it stands nationally is; if a member has paid full contributions for five years then the GMB nationally will pay all of the retired membership (agreed at congress 2014 in Nottingham). President would like to propose a Branch by-law that as a branch we introduce a sliding scale and branch pay dependant on length of membership.

4 years Branch pay £30 and member is required to pay £10

3 years Branch pay £20 and member is required to pay £20

2 years Branch pay £10 and member is required to pay £30

Any less and i would propose the member pays the full £40 lifetime membership fee. The branch would pay the full amount in all cases where the member has been a regular attendee of branch meetings for at least two years.

This was voted on by branch and all were in favour (vote carried)

The president would like to call a extraordinary meeting to be called for and attended by all reps. Date proposed is 23 May 2016 @1830 to discuss the letter i have written to Derek.

Quiz night to discuss. (Not discussed again)

Venue/prize/date/ Retired member fund/Post office club/tbc

Lincoln Pride date has been arranged for Saturday 24 September 2016. The Z60 branch shall be making arrangements to have a stall on the day. Dawn Lovett to arrange.

General information bought to branch by David Castledine to do with Thorn credit union currently awaiting a name change to GMB credit union. Old style leaflets offered and still all members should take up the opportunity to become a member. (Interested members should talk with their rep or Z60 Branch) Info on savings, loans and on the free banking side that the credit union offers. Further talk on the branch being in the credit union and benefits it could have. (Branch voted in favour of having an account)

Questions /Answers:

Q1. Would we like a members fun day at the Plough (23 July) we could have a BBQ but would have to cook and provide our own food. The plough has agreed to provide the bouncy castle free of charge.

A1. Vote was carried at branch in favour, but a different date in late August to be confirmed, a cook and BBQ to be sourced.

Q2. Can we source Flowers for Lauren ?

A2. Voted and agreed.

REQUIRING ATTENTION BEFORE NEXT MEETING

Clothing for workplace reps.(Next Meeting)

Books ordering from TUC. (TUC Workplace Manuals 2nd edition)(**Complete next meeting) apologies again.**

Passwords for website to Debbie/Dawn. Branch website info made available for minutes. (New Password is being sought from Pellacraft)(Next Meeting)

Set up a member of recruitment team to come along to branch to speak with Lauren. (Awaiting Lauren's recovery Sarah Worth has agreed to come and speak to branch)

Sign Up for branch Thorn Credit Union Account.(£500)

Cheque for Waddington Redwood Primary School (£100)

Cheque signed for audit and banked.

Send off piece to magazine about The Ivy Football Club

7 new members verifying ULH

Bank branch funds in 48 hours

Send form back to Lincoln office about new post holder

**Raffle won by Dawn Lovett**

Meeting closed 20.15